

CASE STUDY WORKSHEET:

Using the **IGBA Self-Assessment Sheet** and the **Key Actions Worksheet** in the toolkit, please answer the following questions using point form:

1. **Identify** the issue(s) or problem(s)
2. **Challenge Assumptions** – What are some assumptions that you may be making about this situation?
3. **Gather Information** and **Consult** – List information sources you can use and provide two or three people or groups you can consult with to address the issue(s)

4. **Develop Options/Recommendations** – List your recommendation(s)

5. **Monitor/Evaluate** - List one or two ways you can measure the success of your recommendation(s)