



# Health & Safety Committee

## EFFICIENCY CHECKLIST



Health and Safety  
Santé et sécurité

This checklist is to be used internally by the employee-side Health & Safety Committee members or representatives to ensure it is efficient and effective.

QUESTION	Yes	No	Follow-up
Does management fully support committee activities?			
In a unionized workplace, does the union support the committee?			
Do the employees know who members of the committee are?			
Do employees know about the duties and authority of members?			
Do employees consider the committee useful as a provider of safety leadership?			
Does management perceive the committee as correctly meeting its responsibilities and authority?			
Do line supervisors see the committee as an asset to employee-supervisor communication in safety?			
Do employees perceive the committee as increasing management's responsibility for maintaining a safe workplace?			
Are members able to play exclusively an advisory role, not as legislation or policy enforcers?			
Do employees make suggestions to members?			
Does management representation on the committee reflect its commitment to safety?			
Are members allowed to spend time during paid work hours on health and safety activities?			
When a recommendation is not implemented, are the reasons given to the committee?			
Is the full record of committee recommendations and their status available to all employees?			

