

# **A GOOD RESOLUTION...**

- ☑ uses clear simple wording;**
- ☑ is concise and focused – respects the word limit (i.e. 150 words for the PSAC Convention)**
- ☑ deals with just one topic (problem) and has one major objective;**
- ☑ clearly identifies the problem;**
- ☑ specifically outlines the required action;**
- ☑ builds in accountability i.e. deadlines, who will be responsible for implementing the proposed action, what resources will be required;**
- ☑ ensures the action proposed is within the jurisdiction of the organization to implement;**
- ☑ isn't something that is constitutionally dealt with in another way (i.e. bargaining demands)**
- ☑ allows for flexibility in implementation - it's the end result that accounts;**
- ☑ is submitted on time (is not a late resolution);**
- ☑ isn't about something that is already enacted;**
- ☑ applies the WHO, WHAT, WHEN, WHY and HOW test.**